

OCEANSIDE COMMUNITY ASSOCIATION

ARCHITECTURAL REQUEST FORM

(Revised July 24, 2009)

~ ONLY ONE REQUEST PER FORM ~
YOU ARE INVITED TO ATTEND TO PRESENT YOUR REQUEST TO COMMITTEE

Please mail or deliver this form (and all supporting documents) to: Date:

Oceanside Community Association
550 Vista Bella · Oceanside, CA 92057
760.757.3937 – Telephone
760.757.8177 – Fax

Recommend all submissions include a picture

Owner Name Telephone
Please Print

Unit Address
Please Print

I hereby request approval of the following improvement / modification / change / addition to my property:

Note: All requests must be approved by the Architectural Committee AND Board of Directors before the project is started or fines may be applied. (See Section XIII – Penalties – 2008 Residents Handbook)

Attach any and all plans, specifications, City permit, showing the nature, kind, shape, height, materials and location of requested modification: (Refer to Architectural Guidelines & Standards for Complete Details)

Modification / Change / Addition:

- Remodeling / Addition
Garage Door / Exterior Door
Fence(s)
Satellite Dish
Window(s) – New
Window(s) – Replacement
Roof
Air Conditioner – New
Air Conditioner – Replacement
Other:
City of Oceanside Building Permit
Pictures and Full Details
Brochure
Drawings – Plans – Specifications
Size, Type, Location of AC and AC Pad
Neighbor’s Approval Form(s)
Color
Other

Additional Comments:

Work to be Done By: Homeowner Licensed Contractor Unlicensed Handyman

Contractor / Handyman Name

Contractor’s License Number Telephone

As the owner(s) of this unit, I/We understand that all necessary permits must be acquired prior to commencement of this work and work will not begin until Board approval has been received in writing. I/We are liable for damage, if any; that all work must be completed within 90 days after approval and that the improvement / modification / change / addition is subject to final inspection.

Owner Signature(s) Date

All supporting documentation MUST be attached before submitting to the Architectural Committee for review.